



Shipston-on-Stour Primary School

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Thursday 7th January 2021.

Dear Parents/Carers,

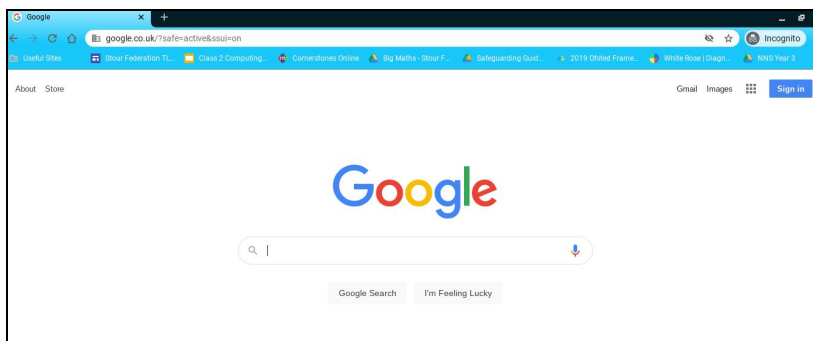
Google Meet Sessions

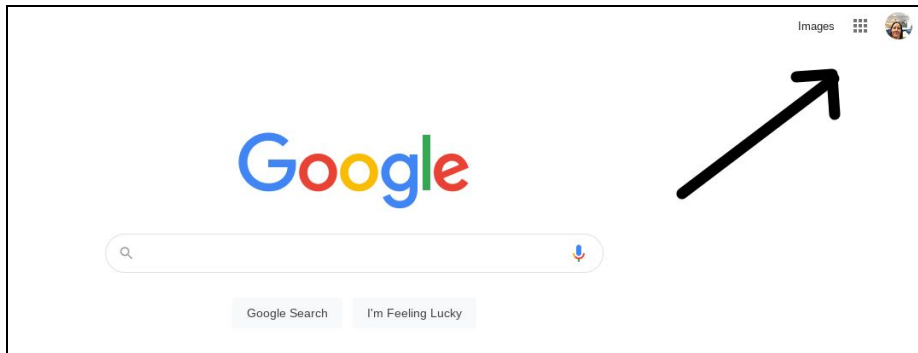
We will be providing Google Meet live sessions with your children to find out how the remote learning is going, ask questions about specific tasks and get feedback on their work. Each week, your class teacher will be sending out a Google Meet link and letting you know your child's day and time for this. If your child can't attend the Google Meet, your class teacher will try their best to accommodate your child on a different Google Meet session. Please let your class teacher know if the time offered is not possible and we will do our best to offer a place in a different meeting but do not promise that this will always be possible.

We are hoping for very few technical errors, so bear with us and contact your class teacher via Seesaw if you can't access Google Meet.

Here are a few tips:

1. If possible, your child should log in to their own school Google Account (the login is stuck in their home/school diary) e.g *e.smith23@welearn365.com*.
2. Then they simply need to go to Google and sign in using their login details.
3. Then click on the waffle menu (9 little squares top right).
4. Then select Google Meet and add in the link sent by your class teacher. The Google link will be sent a few minutes before the actual meeting.





However, you can just click on the Google Meet link but please be aware if you are logged in with a personal Google Account please choose an appropriate name, so the class teacher will know to let you into the Google Meet as, for safeguarding reasons, we will not allow any account that does not look familiar or trustworthy into the meeting. **If the children can log in with their own school Google Login, they will be allowed straight into the meeting.**

On some devices, Google Meet works in a web browser (Chrome is best), however on phones and tablets you will need to download the free Google Meet app and login with your child's school Google email (XXX@welearn365.com)

Expectations for Google Meet at home

- An adult must be in the same room as the child while the Google Meet is happening.
- Children must be in a suitable communal area (not a bedroom) and be fully dressed.
- All members of the household must be aware the meeting is taking place and make sure they are suitably dressed and use appropriate language and behaviour when nearby or in the background.
- Blurred or virtual backgrounds are recommended. If not, please ensure that anything in the background is appropriate.
- Please use the mute button and hands up button so the teacher can hear one child at a time.
- The class teacher will be recording the Google Meet for safeguarding purposes. These will be deleted at the end of the remote learning period. The link will not be shared.
- The meeting will usually be led by the class teacher but may, sometimes, be the class Teaching Assistant. As the majority of meetings will be hosted from school, there will always be other adults in the near vicinity, although you may not see or hear them.
- The member of staff leading the session will stay on Google Meet until all the children have left the call.

All work and Google Meet links will be set via Seesaw as a private message.

Seesaw Top Tips

We know you are mostly familiar with Seesaw and we are using the same approach as in the first lockdown as it was so successful. Here are a few top tips:

There are two Seesaw Accounts that all families need to have downloaded on their devices. Logins were provided at the start of term, however if you need a new copy please contact the class teacher. A web browser may also be used. <https://web.seesaw.me/>



Seesaw Family App

This is for the parent/carer of the child and this allows you to privately message your class teacher. Your class teacher may also send you messages via this app. You can view your child's journal from this app but not the activities. This app is **not** for submitting learning.



Seesaw Class App

This has been developed especially for home learning. Your child can log in with their QR code or the 16 digit code. This app enables them to access the activities and home learning set by their teacher and for them to upload their learning. Please make sure the app is up to date. A quick tip: please upload learning directly in the activity set. You can add extra pages in the one response. This makes it a lot easier for staff to see who has completed the work. If you just post to the journal, the learning gets lost amongst other messages.

A screenshot of a Seesaw activity post. At the top, it says "Wednesday 6th January Mathematics Activities. Add 3 multi digit numbers 1 (UK) a...". Below this, it says "Please log on to Mathletics. com and complete the two activities that are adding 3 digits numbers." The main text reads: "You will need to have a piece of paper by your side so you can work the answers out first then type in the correct answers. It will be best to do this as you will need to look carefully and see if you need any amounts you need to exchange over into the next place value column." It then says: "Remember when you are doing this, to record the amount you are regrouping in the correct column at the bottom and then remember to add this on when you calculate that column." Below the text is a math problem:
$$\begin{array}{r} 345 \\ + 226 \\ \hline 571 \\ \hline 1 \end{array}$$
 At the bottom, it says "Once you have completed BOTH these activities, post a response and let us know how you got on." There is a green button with a plus sign and the text "Add Response". A red arrow points from the bottom of the text area to the "Add Response" button. At the very bottom, it says "5 Responses, 0 Waiting for Approval, 0 Drafts, 24 Not Responded".

If you have any further queries, please contact your class teacher or Mrs. Bosley (ICT Leader) bosley.l1@welearn365.com

Thank you for your continued support.

Yours sincerely,

Christian Hilton

Executive Headteacher